

OWATONNA  
ARTS CENTER

## Annual Festival of the Arts

*Sponsored By the Owatonna Arts Center*



The artists are the most important part of The Owatonna Festival of the Arts, and we want you to be part of our celebration! The juried purse of \$3,000 will be awarded by the FOA Committee.

The Owatonna Festival of the Arts will be celebrated at the end of July (Dates on cover page) Central Park located in beautiful downtown Owatonna. Featured will be over 60 exhibitors, numerous entertainers, participatory art events, as well as many concessions. The festival is sponsored by a nonprofit community organization, the Owatonna Festival of the Arts committee. We feel the art festival enhances our community and is prestigious even for all to attend. We look forward to welcoming you to our current event. If you have any questions, please feel free to call at 507-451-0533.

### Eligibility

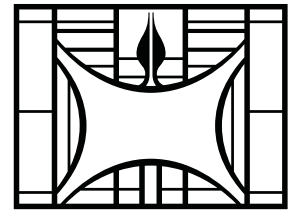
The Celebrate Owatonna festival of the Arts is open to all artists, 18 and over, in the following fine art areas:

*Clay • Glass • Oil/Acrylic/Drawing • Fiber Art • Watercolor • Sculpture/Wood/Metal • Jewelry • Paper • Photography • Mixed Media*

### Entry Procedures

In an attempt to provide the conveniences of the age of digital technology, the Festival of Arts (FOA) Board has improved its application process as follows:

- A completed form downloaded printable from [www.owatonnaartscenter.org](http://www.owatonnaartscenter.org)--Please complete and return.
- An \$100.00 Entry Fee Payable to Festival of Arts (FOA)
- Entry fee refunded if not accepted.
- Three images of your artwork in the digital format of JPEG. CD-ROM media. Resolution of 300 DIP for printing.
- Word document coinciding with image number indication artist's name, medium, dimension, and brief description. This information will be provided with images to the FOA jury. These documents and images will be used for the FOA artist selection process and/or any related publication for the FOA publicity.
- Word document containing a brief biography and description of your approach to creative work. Please write document in the third person for future publication. (FOA reserves the right to edit the biographies for future use).
- CD-ROM will be returned to the artist only if a (self addressed stamped envelope) SASE is enclosed with the application form, otherwise the CD-ROM will be considered FOA property.
- Entry must be postmarked by April 15 of current fair year.



OWATONNA  
ARTS CENTER

## Annual Festival of the Arts

*Sponsored By the Owatonna Arts Center*

---

### Rules

- 1) All artwork displayed must be of original concept and execution by the artist making application, and the artist must be present at the Festival. Mass produced, commercial or imported products, copies, kits, molded or prefabricated work will not be allowed. No sales reps will be permitted.
- 2) Limited Editions of a single work must be signed and numbered.
- 3) Each artist must submit prints under his/her own name even if sharing a booth. When applying, each artist must pay the registration fee.
- 4) Only accepted juried media by that artist can be sold. The committee has the right to remove items not juried into the Festival.
- 5) No more than three media per exhibitor is allowed.
- 6) Owatonna's Festival of the Arts is a "rain-or-shine" event. Booths will be located outdoor. Individual booth size will be 10' x 10'. *No electrical service is provided. Recommendations-Please have tents rigged for weather: 40lbs weights suggested for tent in case of bad weather including Liability insurance.*
- 7) Artists must provide booth, equipment and display needs for their work.
- 8) No change of booth assignments are permitted without OAC/FOA staff approval.
- 9) Previous booth locations are not guaranteed.
- 10) There will be no scoring information given by phone. Acceptance notices will be mailed by in May 15 of festival year.
- 11) To be included in jurying process, artist must be present in booth on Saturday morning.
- 12) Minnesota Sales Tax ID# must be on file with the Festival of the Arts committee prior to the festival or you will not be allowed to participate.
- 13) No refunds will be made after May 15, of current fair year. Half of the entry fee will be refunded for cancellations up to that date.
- 14) Artists may check in or set up his/her booth on Friday between 2:00 pm and 8:00 pm or after 6:00 am on Saturday.
- 15) Artists' wares must be available for sale until the close of the show on Sunday, then booths and wares may be removed from the grounds.
- 16) Entry fee will be held until jury committee meets.

### Jury Criteria

The Owatonna Festival of the Arts jury will use the following criteria for selecting participants:

- Aesthetic
- Technical Ability
- Design Quality

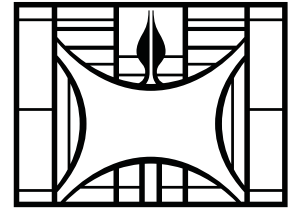
The point scale will be one through ten. No names of artists are announced, nor is information about the artist presented during the jurying procedure. All jury information is kept anonymous and confidential.

There will be no Appeals on jurors' decisions.

The FOA reserves the right to balance the show according to media.

### Award Presentation

\$3,000 in prizes will be awarded. Presentations will be on Saturday afternoon.



OWATONNA  
ARTS CENTER

# Annual Festival of the Arts

*Sponsored By the Owatonna Arts Center*

## Marketing and Advertising

To insure maximum attendance the Owatonna Festival of the Arts will be promoted in the tri-state area. We attract visitors within a 150-mile radius of Owatonna.

## Parking

Parking is available in the business district. No parking is allowed on the festival grounds. No campers, vans or trucks are to be parked in the surrounding neighborhoods as living/sleeping quarters.

## Participation Agreement

The City of Owatonna, the Owatonna Arts Center, and the Owatonna Festival of the Arts shall not be responsible for bodily injury or property damage or loss to art work or exhibition equipment arising from any cause, including inclement weather. Submission of work grants permission to photograph art work to publicity purpose. Signing the registration form gives acceptance of conditions listed above.

## OWATONNA ARTS CENTER

## Annual Festival of the Arts Registration Form *(Must be postmarked by April 15 of current fair year)*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Sales Tax#: \_\_\_\_\_

Email: \_\_\_\_\_

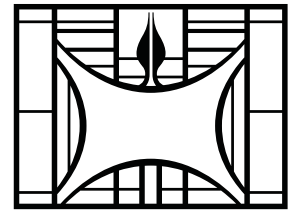
### Please check the appropriate medium:

Clay Glass Oil/Acrylic/Drawing

Jewelry Paper Photography

Fiber Art Watercolor Sculpture/Wood/Metal

Mixed/Media



OWATONNA  
ARTS CENTER

# Annual Festival of the Arts

*Sponsored By the Owatonna Arts Center*

## Registration Check List

- Participation agreement understood and registration form signed.
- Completed registration form and required entry procedures
- Entry fee of \$100.00
- Personal biography to be published in event brochure
- Minnesota Sales Tax ID# required with application
- Exhibitors are responsible for collecting and reporting Minnesota sales tax. You may register by phone for a sales tax permit. In Minnesota, call 651-282-5225. NEW! All exhibitors must comply with Minnesota statutes by having an operator certificate of compliance (ST-19) for 2001 MCF on file at the MCC office.

### All checks must be separate and made payable to:

Owatonna Festival of the Arts  
 P.O. Box 134  
 Owatonna, MN 55060

Call (507) 451-0533 for additional information

I accept the rules and regulations of the Owatonna Festival of the Arts.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

### For office use only

Assigned space: \_\_\_\_\_

Date received: \_\_\_\_\_

Other: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_