

OWATONNA ARTS CENTER TABLE & DINNERWARE RENTAL FORM

Renter's Name: _____ Date of Event _____

I wish to rent the following items:

	Number	Cost
Dinner Plates	_____ x.55=	\$ _____
Salad Plates	_____ x.50=	\$ _____
Dessert Plates	_____ x.50=	\$ _____
Cups	_____ x.50=	\$ _____
Saucers	_____ x.50=	\$ _____
Wine Glasses	_____ x.50=	\$ _____
Water Glasses	_____ x.50=	\$ _____
Dinner Forks	_____ x.25=	\$ _____
Salad Forks	_____ x.25=	\$ _____
Dinner Knives	_____ x.25=	\$ _____
Teaspoons	_____ x.25=	\$ _____
Tablespoons	_____ x.25=	\$ _____

	Number	Cost
Replacement Costs for Breakage:		
Dinner Plate	_____ x15.00=	\$ _____
Salad Plate	_____ x13.00=	\$ _____
Dessert Plate	_____ x13.00=	\$ _____
Cup	_____ x8.00=	\$ _____
Saucer	_____ x8.00=	\$ _____
Wine Glass	_____ x5.00=	\$ _____
Water Glass	_____ x5.00	\$ _____
Column Total		\$ _____

Silver Service Pieces:

Coffee Servers	_____ x17.00=	\$ _____
Coffee Urns	_____ x20.00=	\$ _____
16" Round Trays	_____ x5.00 =	\$ _____
14" Round Trays	_____ x5.00 =	\$ _____
12" Round Trays	_____ x5.00 =	\$ _____

Tables

6' Banquet	_____ x7.00=	\$ _____
60" Round	_____ x10.00=	\$ _____
30" Round Cabaret	_____ x7.00=	\$ _____

Miscellaneous Serving Pieces:

Punch Bowl(s)	_____ x12.00=	\$ _____
Chafer(s)	_____ x12.00=	\$ _____
Carafe(s)	_____ x2.00=	\$ _____
Water Pitcher(s)	_____ x2.00=	\$ _____
Coffee Maker(s)	_____ x 2.00=	\$ _____

Column Total \$ _____

Total Service for _____

At \$ _____ (Total of the 2 columns)
Plus _____ Sales tax .07.385

Total Due \$ _____

Make checks payable to Owatonna Arts Center